

ASSESSMENT PROCESS FOR EMPANELMENT OF HOSPITALS

The assessment process is conducted to evaluate applicant hospitals against criteria approved by the Government of Khyber Pakhtunkhwa (KP) for empanelment under the **Sehat Card Plus Program**. Only empanelled hospitals are authorized to provide **cashless inpatient services** to beneficiaries, with payments made as per government-approved package rates.

Application & Registration Process

Hospitals interested in empanelment are invited to apply through a transparent process:

- Public advertisements are published in leading newspapers inviting applications.
- An online application portal is available at www.statehealth.com.pk.
- The application submission window is open from **9th April 2026 to 30th April 2026**.
- Applicant hospitals are required to submit complete details of their **human resources, infrastructure, and available facilities** through the portal.

Application Fee

- **Secondary Care Hospitals:** PKR 100,000 (one-time, non-refundable)
- **Tertiary Care Hospitals:** PKR 500,000 (one-time, non-refundable)
- **Hospitals applying for both Secondary & Tertiary Care:** PKR 500,000 (one-time, non-refundable)

Stages of Assessment

The empanelment process comprises the following stages:

Stage 1: Desk Assessment

- Applications submitted online are reviewed and verified jointly by **State Life Insurance Corporation** and **State Health Protection Initiative (SHPI)**.
- During desk assessment, applicant hospital details are evaluated in accordance with the **minimum qualifying criteria approved for different districts of KP**, including:
 - Valid **registration/license from the Health Care Commission (HCC)**
 - **Minimum number of beds** available and registered with HCC as per Government-approved criteria
 - **Emergency department located on the ground floor**
 - Adequate **accessibility** for patients
 - Availability of at least **three core specialties**:
 - Medicine & Allied (including Pediatrics)

- Surgery & Allied
 - Gynecology
 - Functional **indoor pharmacy**
 - Operational **laboratory services**
 - Availability of a **functional Operation Theatre (OT)**
- Only those hospitals meeting the required criteria in desk assessment are shortlisted for physical evaluation.

Stage 2: Physical Assessment

- Shortlisted hospitals undergo on-site evaluation by assessment teams.
- Each team comprises **two representatives from State Life** and **one observer from SHPI**.
- The assessment includes evaluation based on **Basic (Knockout) Criteria** and **Detailed Scoring Criteria**:

Basic (Knockout) Criteria:

These are mandatory minimum requirements. Failure to meet any of these criteria leads to disqualification from the empanelment process.

Detailed Criteria (Secondary & Tertiary Care):

Hospitals qualifying the basic criteria are further assessed through a **point-based scoring system** tailored separately for Secondary and Tertiary Care hospitals. This includes evaluation of:

- **Human resources**
 - **Infrastructure and facilities**
 - **Equipment availability and functionality**
 - **Service delivery capacity**
 - **Compliance with program SOPs and quality standards**
- Hospitals must achieve the **minimum qualifying score** in the detailed assessment to proceed further.

Approval Process

- The number of hospitals to be empanelled is determined by the **Policy Board, Government of KP**.
- Final approval is granted by the **Policy Board** based on recommendations of the **Coordination Committee**.